



167455 - Fisheries Inspector - Fisheries, Tourism, Sport and Culture-Permanent (Full-time - April to October)

Government of PEI

📍 548 Main Street, Montague, Prince Edward Island C0A 1R0

👤 1 Position available

📅 Expires externally on: April 10, 2025

📅 Expires internally on: April 10, 2025

JOB DESCRIPTION



The Department of Fisheries, Tourism, Sport and Culture is committed to Equity, Diversity, Inclusion and Accessibility. Our goal is to build a public sector workforce that reflects the diverse communities we serve and to promote welcoming, diverse, inclusive, respectful workplaces that are accessible to all. We welcome all interested individuals including Indigenous People, persons with disabilities, Black, racialized, ethnic and culturally diverse groups, as well as people regardless of their sexual orientation, gender identities, and gender expressions. Those looking for more information are invited to visit our [Equity, Diversity, and Inclusion Policy](#).

Reporting to the Registrar & Statistics Officer, the Fisheries Inspector is responsible for the delivery of the inspection, compliance, and enforcement under the Fish Inspection Act and Regulations and the Fisheries Act and Regulations.

The overall focus of the position is on inspection, compliance, and enforcement of Provincial regulatory requirements for the following activities: buying, selling, and processing of fish and fish products, providing advice and recommendations on the delivery of an inspection or enforcement program, and ensuring compliance with the PEI Fisheries Act and the PEI Fish Inspection Act and respective regulations.

Duties include:

- Issues licenses to establishments and/or persons who directly or indirectly sell or re-sell fish, prescribing and attaching conditions, for the issue, suspension or cancellation of such licenses, as prescribed in the PEI Fish Inspection Act;
- Collects license fees for the issue of licenses and grading and inspection certificates as prescribed in the PEI Fish Inspection Act;
- Inspects processing establishments, transport vehicles, and buying stations;
- Inspects seafood products to ensure final product standards are met in accordance with Government Regulations;
- Advises new processors and buyers on construction of facilities and equipment to be used;
- Inspects buying records of provincially licensed fish buyers for accuracy and detail;
- Interfaces with other provincial Departments, Canadian Food Inspection Agency (CFIA), Department of Fisheries and Oceans (DFO), and RCMP;
- Works with CFIA inspectors to ensure provincial quality standards for the harvesters and processors are consistent with federal regulations;
- Performs microbiological tests when necessary;

- Job type:
 - 📁 Permanent / Part-time
- Work shifts:
 - 🕒 Day, Evening , Weekend
- Work schedule:
 - 🕒 37.5 hrs /week
- Work location
 - 📍 On site
- Salary:
 - 💰 \$26,403.00 - \$31,503.00 CAD
 - Yearly
- Unionized:
 - 👥 Yes

Additional information

- Job Opening ID:
 - 167455
- Department:
 - Fisheries , Tourism , Sport and Culture
- Location:
 - Montague
- Pay Level:
 - 12
- Hourly Salary Range:
 - \$27.08 - \$32.31
- Employment Type:
 - Permanent
- Employment Percentage:
 - 50% (Full-time - April to October)
- Closing Date:

- Conducts enforcement activities through interpretation of application of legislation, regulations, and policies;
- Issues warnings, provides outline of work to be accomplished to meet regulation standards, and conducts follow up inspection to ensure work was completed;
- Interviews and takes statements from witnesses, and searches for evidence, seizes property and maintains security of evidence;
- Collects, examines and analyses information and evidence from investigation, and recommends appropriate course of action to Manager and Director for further action;
- Prepares, issues, and serves verbal and written warnings, violation tickets, appearance tickets, summons and lay charges in situations of non-compliance;
- Consults with Provincial Court or Attorney General's office and recommends penalties regarding violations;
- Appears in court and presents evidence under oath as required;
- Maintains documentation and all records of licensing, inspection, compliance and enforcement activities;
- Compiles reports; and
- Other duties as required.

Minimum Qualifications:

- Completion of post-secondary diploma or certificate in a related program;
- Considerable experience in the seafood industry or related field (food quality, food safety, or inspection services);
- Experience in enforcement of legislation, policies or processes;
- *Demonstrated equivalencies will be considered;*
- Knowledge of the Fisheries Act and Fish Inspection Act and associated regulations;
- Excellent oral and written communication skills;
- Proficiency in Microsoft Office 365; and
- Possess a valid driver's license.

Other Qualifications:

- Knowledge of the fishing industry, fish resources, fish buying and processing; and
- Industry related courses including Quality control programming, Nutrition Labelling, Molluscan Shellfish Quality Management, Dockside Grade and Standard Operating Procedures (SOPs)

Preference will be given to UPSE Civil Employees as per the UPSE Civil Collective Agreement.

This job posting may be used to fill future vacancies.

Please Note: Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted.

Where possible, submitting an electronic resume or job application is preferred. Otherwise, please return forms to PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902) 368-4383. **IT IS THE RESPONSIBILITY OF THE APPLICANT TO CONFIRM RECEIPT OF THE APPLICATION, BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE.** Please ensure that the appropriate Posting ID number is stated on all application forms. You can apply online or obtain an application form by visiting our web site at www.jobspei.ca. Forms may also be obtained by contacting any PEI Government office, ACCESS PEI Centre, Regional Services Centre, or by telephone (902) 368-4080.

No. 6 on Forbes' list of Canada's Best Employers 2024

The Public Service is inspired to make a positive impact and proud to shape the future of our Island Community.

BENEFITS

• April 10, 2025

Open To:

- Public

Union:

- UPSE Civil

Required documents

- Resume

Optional documents

- Cover Letter

If you are not a Canadian citizen or permanent resident, please upload a copy of your valid work permit confirming your authorization to work in Canada

- Other



Free Parking



3 weeks paid vacation
annually



Health and dental benefits



Up to \$2,500 annual
training funds



Hybrid options within PEI



Employee assistance
program



Pension Plan